



Honors Program Volunteering/Interning/Research Course Contract

HON 260: Honors Experiences

Submit this completed form to the Honors Program Office (Stop 7187) or to Dr. David Cason in the Honors Program (david.cason@und.edu) or Merie Kirby (merie.kirby@und.edu)

Basic Information

Student name: _____

Student ID number: _____

Date: _____

Organization at which you will volunteer/intern/research _____

Nature of work:

Volunteer/Intern/Research Coordinator name: _____

Semester: _____

Hours and Credits

Number of volunteer hours per week / Total hours promised: _____ / _____

(Note: 15 hours/semester = 1 credit; 30 hours = 2 credits; 45 hours = 3 credits; 60 hours = 4 credits. Up to 5 hours can be allocated toward writing your 2-page final reflection paper.)

Number of credits granted for promised time commitment: _____

Final Reflection

All students volunteering, interning, or researching for Honors credit must compose and submit a proofread and edited final reflection piece totaling at least 2 full double-spaced pages, to include: a summary of their experiences, what they have learned, how they have changed, and how this service/work will inform their future work/aspirations. The reflection piece is due **no later than 12:00 pm on the Friday of finals week of the semester in which the volunteering/interning/research took place.** It should be emailed to the Honors Assistant

Professor, Dr. David Cason (david.cason@und.edu) before this deadline. Earlier submissions are encouraged.

Grade Scale:

- ‘A’ Student** Exemplary student. This student fulfills all contractual obligations with the highest degree of professionalism and evidences a sophisticated, substantive, and self-aware practical knowledge in the final reflective assignment, with minimal technical errors.
- ‘B’ Student** Above average student. This student *exceeds* expectations. Same as above, with increased errors in the final product, or very minor neglects with respect to the contractual obligations.
- ‘C’ Student** Average student. This student just *meets* expectations by fulfilling contractual obligations and submitting a very basic, mostly unoriginal or somewhat unedited reflective/research piece.
- ‘D’ Student** Below average student. This student *does not meet* expectations. This student was somewhat unprofessional; did not meet at least 30% of contractual obligations; failed to turn in assignments; or turned in sloppy work.
- ‘F’ Student** This student completely failed to live up to the established contract, and/or was highly unprofessional, and/or did not turn in a final assignment as required, and/or committed plagiarism in the final reflective piece.

Signatures and Contact Information

Student signature: _____ Date: _____

Printed name: _____

Volunteer coordinator signature: _____ Date: _____

Printed name: _____

Phone / Email: _____ / _____

HON 260 Instructor signature: _____ Date: _____

Printed name: _____ David Cason, Ph.D. _____

Phone/ Email: _____ 701.777.6185 / david.cason@und.edu